

The 21st Century Renaissance Youth Leaders Invitation Program 2005

Recruitment of Planning Committee

CENTERYE
Center for International Youth Exchange

Upon counting the 5th year since the 21st Century Renaissance Youth Leaders Invitation program started, the former overseas participating youth of the 21st Century Renaissance Youth Leaders Invitation program (hereafter ex-Ren OPY) are to be invited as planning committee members in order to make this program more meaningful and successful.

1. Duration of the Invitation

16 days from October 4 (Tue) to 19 (Wed), 2005

2. Activities in Japan

The invitees will play role as the members of planning committee through participating in the Tokyo Program and Local Program (only for designated members) according to the itinerary shown in Attachment 1.

3. Roles of the Planning Committee

- (1) To be involved in the pre-program preparation and program planning in cooperation with the secretariat staff members
- (2) To participate in the whole program and to cooperate for the smooth and effective running of the program
- (3) After the program, to be positively engaged in the initiation of the projects that were proposed at the summary presentation

4. Essential Qualifications of the Ex-Ren OPY Planning Committee

- (1) An ex-participant of the 21st Century Renaissance Youth Leaders Invitation program
- (2) Fluent in English
- (3) Capable of holding discussions and workshops in English
- (4) Interested in and have an understanding towards Japan
- (5) An expertise or have an experience in the field of the selected course
- (6) Sound in mind and body, and capable of leading other participating youths
- (7) Have a vision for the future of the SI/SWYAA
- (8) Be in an environment where frequent communications by email, telephone and fax are possible

5. Procedure for Application

- (1) Applicants must choose one of the following courses:
 - A. NPO Management (Activation of the Organization)
 - B. Social Contribution Activities (Contribution to the Community)
- (2) Applicants must submit following documents to CENTERYE by July 5, 2005 by email or FAX or postal mail:
 - A. Designed application form
 - B. Two essays (800 words each) on:
 - a) "How you can contribute to the course you have chosen"

b) "How SI/SWYAA should be involved in the social contribution activities"

C. Recommendation letter by SI/SWYAA

6. Procedures for Determination of the Invitees

- (1) CENTERYE is asked by the Cabinet Office to select the ex-Ren OPYs for planning committee members.
- (2) CENTERYE will select 3 SSEAYP originated ex-Ren OPYs and 3 SWY originated ex-Ren OPYs.
- (3) Upon selecting the ex-Ren OPY planning committee members, CENTERYE shall make an announcement through the Alumni Associations.

The CENTERYE, however, has an authority to cancel the participation of the invitee and immediately send the person back to his/her own country, if this person proved to have an inappropriate character as an invitee.

7. Condition for the Invitation

- (1) Expenses Borne by the CENTERYE

The CENTERYE shall designate and bear the cost of economy class round trip airfare (excluding charge for excess baggage and obtaining visa if needed) between the designated international airport nearest to the invitee's residence and the Narita International Airport and the expenses of the invitee's stay in Japan, including accommodations and local transportation, according to the prescribed itinerary.

- (2) Expenses Borne by the Invitees

The invitees shall bear the expenses for medical and surgical treatments, travel insurance, personal expenses, other expenses incurred for personal need, and also the expenses such as returning to their countries when the participation is canceled as stipulated in the section 6(3).

8. Others

- (1) The CENTERYE shall designate the flights of the round trip for the invitees, and notify them before their departure. The invitees must not change the flight schedule.
- (2) Before coming to Japan, every invitee must obtain travel insurance to cover the expenses in case of sickness or accidents during his/her stay in Japan.
- (3) For further inquiries, please contact:

Reiko Ohashi, Secretary General of CENTERYE

Atsuko Honda, Senior Program Manager, Development and Promotion Division, CENTERYE

CENTERYE / Center for International Youth Exchange

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Note: * SSEAYP = Ship for Southeast Asian Youth Program

** SWY = Ship for World Youth

(These are two of the international youth exchange programs sponsored and implemented by the Japanese Government.)

SI = SSEAYP International

SWYAA =SWY Alumni Association

Attachment 1

The Itinerary for the Invitees

Date	Schedule	Note
Oct. 4 (Tue)	Arrival in Tokyo	Tokyo
Oct. 5 (Wed)	Planning Committee Meeting	
Oct. 6 (Thu)	Preparation	
Oct. 7 (Fri)	Orientation, Opening Ceremony, Keynote Speech, Reception	
Oct. 8 (Sat) -12 (Wed)	Tokyo Program (Young Leaders Forum, Field Trip, etc.)	
Oct. 13 (Thu) -16 (Sun)	Local Program (including homestay) in 2 groups (Iwate Pref. and Fukushima Pref.)	Four-day-three-night trip in each prefecture (2 members)
	Preparation, Meeting	Tokyo (4 members)
Oct. 17 (Mon)	Preparation for the Global Youth Conference	Tokyo
Oct. 18 (Tue)	Global Youth Conference, Evaluation	
Oct. 19 (Wed)	Departure from Japan	

Note: This itinerary is subject to change.

Youth organizations involved		
Record of youth activity		
SSEAYP/SWY (Batch)		
21st Renaissance Youth Leaders Invitation Program (Batch/ Course)		
Participation in other international exchange programs (name of country, details, host organization etc.)		
Mother tongue and foreign languages	Mother tongue:	Foreign languages:
Religion		
Food / other restrictions	Restrictions from Religions:	Allergies and other restrictions:
Case history/ Prescription drugs	Case history:	Prescription drugs:
Smoking	<input type="checkbox"/> Smoker	<input type="checkbox"/> Non-smoker
Special skills		
Matters of interest about Japan		
Experience of travel to Japan (date, purpose of visit)		
Nearest international Airport		

Note, the information that you provide will be used for the selection and determination of the invitees.

As for the actual invitees, necessary information may be used for 1) the execution of the program and 2) the establishment and maintenance of the network of ex-participants. Further, these information may be provided for other invitees and those who are involved in the program for the purpose of above mentioned 1) and provided for the post-program activities organization (International Youth Exchange Organization of Japan (IYEO)) for the purpose of 2) respectively. All data is securely held in accordance with 'Act for Protection of Personal Data Held by Administrative Organs.'

(for your reference)

**Proposed Schedule of the 21st Century Renaissance
Youth Leaders Invitation Program 2005
For the Ex-Ren OPY Planning Committee**

1. After Mid-May:

Announcement of the recruitment of ex-Ren OPY planning committee to the SI Presidents and Presidents of SWYAA

(CENTERYE→each Alumni Association and CYDECO)

(CENTERYE→ex-Ren OPYs individual)

2. By July 5:

Collecting the application forms of the candidates

(Ex-Ren OPYs individual →CENTERYE)

3. Mid-July:

Final approval of the ex-Ren OPY planning committee members of the program by the CENTERYE

4. August

Preparation of the program

5. From October 4:

Arrival of the ex-Ren OPY planning committee members in Japan

Implementation of the program

6. October 19:

Departure of the participants from Japan

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